



# Montague Area Public Schools

4882 Stanton Blvd. — Montague, MI 49437 — Telephone 231-893-1515 — Facsimile — 231-894-6586

## Internal/External Job Posting Montague Area Public Schools

**Job Title:** High School Principal  
**Classification:** Administrative  
**Location:** Montague High School  
**Date Posted:** June 6, 2017

### GENERAL JOB FUNCTION:

The principal of Montague High School is the educational leader of approximately 415 students and approximately 35 staff. In this position, the principal is responsible for the total educational program and physical plant in compliance with state and federal laws, rules and procedures set forth in the Michigan School Code, policies established by the Board of Education and Administrative Rules designed to carry out those policies. Working with all staff, the principal is the primary leadership responsibility for improvement of instruction, development of curriculum and the supervision of personnel and facilities. Working within the parameters of the resources available, it is the purpose of the building principal to facilitate the best strategies possible for students, staff, parents and community in the building.

### REQUIRED QUALIFICATIONS:

- The capacity to rigorously create and sustain a well-orchestrated system of ongoing data collection and analysis to inform a continuously responsive and adaptive system of tiered instruction attentive to students' specific academic needs.
- The aptitude to sustain an effective system of shared leadership and responsibility throughout the school and district.
- The talent to build a professional environment that is one of mutual respect, teamwork, and accountability.
- The ability to maintain a positive culture, set with high expectations.
- The talent to foster collective responsibility and ownership for greater student achievement.
- The ability to create and execute clear, logical plans.
- Foster analytical thinking, conceptual thinking and problem-solving in others.
- Able to communicate effectively with a wide variety of individuals.
- Able to engage and cooperatively work with parents and community.

- Able to use technology efficiently and effectively to promote instruction and communication.
- Demonstrate commitment to a growth mindset focused on life long learning and professional growth.
- Demonstrated willingness to encourage innovation while recognizing tradition.
- Possession of a Master's Degree or better in education.
- Valid Administrative certification at the appropriate level.
- Preferred successful administrative experience at the secondary level.
- Preferred successful teaching experiences at the secondary school instructional level.
- High commitment of regular attendance.
- No physical or mental restrictions that would, with reasonable accommodation, prevent performance of the essential job functions and responsibilities.

For an application and job description, interested candidates should send a resume, three letters of reference, a copy of teaching/administrative credentials and transcripts to:

E-mail: [humanresources@mapsk12.org](mailto:humanresources@mapsk12.org)

Or Mail:

Mr. Jeffrey Johnson, Superintendent  
Montague Area Public Schools  
4882 Stanton Blvd.  
Montague, MI 49437

Deadline for Application: June 19, 2017 or until filled

Salary/Wages:

225 day work year  
Full benefit package

The District has adopted the policies of Title IX regarding sex discrimination  
Montague Area Public Schools is listed as an equal opportunity employer